MICRO GRANTS

Process Document

WHAT IS IT FOR?

Up to £500 for Community Projects

The South Lanarkshire Micro Grant, funded by the Renewable Energy Fund, provides up to £500 to individuals and local groups for community-focused projects that enhance residents' quality of life, promote community spirit, and support sustainable, vibrant communities. It is designed to fund small-scale initiatives within eligible Community Council areas but excludes political, religious, or retrospective funding, as well as statutory responsibilities.

WHATS NEXT

Initial Review

The Community Council checks the application to ensure it meets the eligibility criteria and aligns with the fund's objectives.

A formal meeting is **not** required to review a Micro Grant application. The Community Council can assess applications via email or other agreed methods.

STAY TUNNED

Notification

Applicants are informed of the decision, usually within a set timeframe. This shall be no longer than a week after the decision is made.



ELEGIBILITY CRITERIA

Checklist

- Residency – The applicant must reside within an eligible Community Council area.
- Applicant Type – Open to individuals, constituted and non-constituted groups.
- Project Purpose – The funding must support projects that:
  - Enhance the quality of life for local residents.
  - Contribute to vibrant, healthy, and sustainable communities.
  - Promote community spirit and engagement.
- Funding Limit – Maximum of £500 per application.
- Single Application Rule – Only one active application per applicant at a time.
- Usage Timeframe – Funds must be spent within 12 months of receiving the grant.
- Reapplication Rules – Successful applicants must wait 12 months before reapplying (unless an exception is granted).



APPLICATION

Micro Grant Application Form

Download the application form HERE or by visiting https://blackmountcc.scot/grants. Email to treasurer@blackmountcc.scot



DECISION TIME

Decision Making

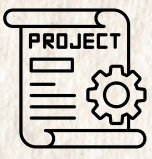
The Community Council discusses and decides whether to approve or reject the application.

While the Community Council does not necessarily need to hold a formal meeting to review a Micro Grant application, it is recommended to approve or reject the application in a formal meeting to allow the applicants to provide additional information and to make the decision process more transparent.

USE IT

Grant Distribution

If approved, the grant is awarded, and the recipient must use the funds within 12 months.



REPORTING

Show proof of fulfillment.

Successful applicants must provide evidence of how the funds were spent as a condition of the grant approval.

WHAT NOT

Exclusions (What is NOT Eligible)

- Projects outside eligible Community Council areas.
- Activities promoting political or religious purposes.
- Purchase of second-hand vehicles.
- Repayment of loans or debts.
- Retrospective funding (expenses already incurred).
- Costs related to statutory responsibilities (e.g., school funding, healthcare).
- Projects benefiting only flora and fauna without direct community impact.
- Any activity opposing wind farms or renewable energy projects.